

1ST NUNEATON (ATTLEBOROUGH SCOUTS)

LEADERS MEETING

PUBLIC MINUTES OF THE MEETING OF THE 28TH JANUARY 2019

Present:

Mick Judd, Group Scout Leader
Dennis White, Secretary
Ella Albrighton
Michael Bucknall
Viv Cruickshank
Darren Flanagan
Barbara Judd
Alex Mistry
Tom Paddock
Anya Reubens
Dawn Waite

Apologies:

George Reubens, Assistant GSL

	Agenda Item and update	Action	By Who?	By when?
	Standing items			
1	Minutes of 26th November 2018 meeting.	Approved as correct record.	Leaders	28/01/2019
	Live Ops			
1	Summer Trip - Disneyland Paris October 2019 Dawn Waite reported that a large increase in price had placed this trip in limbo. She was attempting to get another quotation from another company.	Obtain new quote	Dawn Waite	25/02/2019
2	Camping and Nights Away Permits Mick Judd that this was progressing. Camps are being organised by Ella, Viv and Darren to get their permits. Ella will assist with the District Camp.	Organise camps	Darren/Viv/Ella	Spring 2019
3	Newsletter January to March 2019			

	Newsletter progressed on time with articles from all Sections. A good response by all.			
4	Facebook Access Dennis White stated that he had given access to Ella and Tom.			
5	Website Mick Judd reported that he had started to learn the basics of utilising the Website. When he has gained sufficient experience he wishes each Section to manage their own input. It can be delegated to anyone in the Section.	.Learn Website admin Pass to Sections	Mick Judd Mick Judd/Leaders	Ongoing Ongoing
6	Richard Goode Mick Judd reported that since the last meeting Richard Goode, our Treasurer, has had a serious illness. He has made a remarkable recovery and is improving daily. He had met Mick earlier this evening to bring him up to date with his condition. We all wish Richard well with his recovery.			
7	Leader Numbers, Training and DBS Some training is still required for some Leaders. Mick Judd advised Leaders to check the County website for information and dates for their training needs.	Ensure required training Discuss help with parents	Leaders Leaders	Ongoing Ongoing
8	General Data Protection Regulations Dennis White reported that the link to the training module given in the last minutes did not work. He advised Leaders to access Scout Data Protection Training via Google and then the link will work.	On-line GDPR training and Certificate	Leaders and Adult Helpers	25/02/2019

9.	<p>Bank Accounts</p> <p>Mick Judd reported that this operation had stalled because of Richard's illness. He will try and sort out the requirements with Richard now he is improving.</p> <p>Tom Paddock suggested that Debit Cards should be available as cheques were not now acceptable with many businesses.</p>	<p>All Section Accounts to transfer to new Banking process</p> <p>Check viability with Richard Goode</p>	<p>Section Leaders</p> <p>George Reubens</p>	<p>25/02/2019</p> <p>25/02/2019</p>
10	<p>Adults Night Out</p> <p>Mick Judd stated that he not progressed with this. However, Anya Reubens stated that we could book places at the Bier Keller for the 30th March at 7pm as they were available. At least 15 people stated they would attend at £20 per head. Additional requests can be added after.</p>	<p>Anya to book an initial 15 places for the 30th March</p>	<p>Anya</p>	<p>25/02/2019</p>
11	<p>Presentation Night</p> <p>Mick Judd stated that he had not progressed with this as there was not a simple solution.</p>	<p>Rethink this item</p>	<p>Mick Judd and Leaders</p>	<p>25/02/2019</p>
12	<p>Working Party</p> <p>Mick Judd thanked all of the Leaders and parents who joined the Working Party and assisted with the clean and tidy up of the HQ. Good progress was made. The container can now be accessed easily and items seen. The garage floor just needs painting ready for the climbing wall to be used. The kitchen has been tidied but further action has been identified.</p> <p>A big thank you to Alex Mistry for cleaning the main floors.</p> <p>A schedule is being prepared for the next Working Party.</p>	<p>Organise Working Party</p>	<p>Mick Judd</p>	<p>Ongoing</p>
13	<p>HQ Maintenance</p> <p>Mick Judd reminded Leaders that they need to record damages on the</p>	<p>Complete checklist</p>	<p>Leaders</p>	<p>Ongoing</p>

	<p>appropriate board. Alternatively they can be reported via email or brought to the Leaders meeting. Leaders need to ensure that the items on the leaving checklist are complete before they leave. The gate was left unlocked recently and lights have been left on.</p> <p>He had bought a new Bucket and Mop for cleaning the kitchen. The old one can be used for the toilets.</p> <p>Leaders asked if something can be done to assist with cleaning up vomit. It was agreed that an appropriate kit should be purchased</p>	<p>procedures before leaving</p> <p>Investigate appropriate product</p>	<p>Leaders</p>	<p>25/02/2019</p>
14	<p>Moving Up and OSM</p> <p>Mick Judd reminded Leaders that they need to use the Share option on OSM whilst members are between Sections. When the move is permanent they need to inform Dennis White so that he can complete the transfer and deal with the Direct Debit set up in the new Section.</p> <p>Dennis White stated that he did not know how to complete the transfer from a shared set up.</p>	<p>Inform Dennis about Section moves</p> <p>Investigate the shared/transfer process</p>	<p>Leaders</p> <p>Dennis White</p>	<p>Ongoing</p> <p>25/02/2019</p>
15	<p>St Georges Day Parade</p> <p>Mick Judd reminded Leaders that our Group will be organising the St Georges Day event this year which is on the 28th April 2019. It was agreed that Explorers and Leaders should meet to organise this on the 18th February 2019.</p>	<p>Organise Service Show</p>	<p>Leaders/ Explorers</p>	<p>25/02/2019</p>
16	<p>Census</p> <p>Mick Judd reminded Leaders that the Census is due on the 31st January 2019. He urged them to ensure that their records are up to date on OSM. Also send Dennis the numbers of Bronze, Silver or Gold awards earned by your Section from 1st February 2018 to 31st January 2019.</p>	<p>Update OSM records and send Dennis White award totals</p>	<p>Leaders</p>	<p>31/01/2019</p>

17	Gang Show Ticket ordering for the Gang Show was discussed. It was agreed that Sections should make their own arrangements..	Arrange Gang Show visit if feasible.	Leaders	25/02/2019
18	In Touch Contacts Tom Paddock asked who acts as Home Contact for the In Touch contact procedures for away camps and visits. Mick Judd stated that it was an older requirement when communications were more difficult. However, he would act as a Home Contact if it was thought necessary.			

Next Meeting

The next meeting will be at 7.15pm on **Monday 25th February 2019** at the HQ.

Circulation:

Ella Albrighton	Iain Amos	Ella Bucknall	Michael Bucknall
Kerry Buxton	Abbie Clarke	Viv Cruickshank	Ben Dickinson
Louise Douglas	Peter Dutton	Darren Flanagan	Tom Paddock
Oliver Grimmett	Daniel Haynes	Gillian Hilton	Dave Hincks
Alan Horton	Barbara Judd	Mick Judd	Jack McCreath
Alex Mistry	Teresa Plant	Andrew Rathbone	Anya Reubens
George Reubens	Sophie Ross	Abi Sidaway	Niky Sidaway
Sue Slater	Chris Staley	Julie Tarka	Tim Taylor
Val Ward	Dawn Waite		

Adam Barrett	John Foster	Richard Goode	Darren O'Toole
Kirk Pickstone	Julia Phillips	Dennis White	

Notice Board	Website
--------------	---------