

1ST NUNEATON (ATTLEBOROUGH) SCOUTS

GROUP SCOUT EXECUTIVE MEETING

MINUTES FOR 13TH FEBRUARY 2019 MEETING

	Standing Items	Lead
1	Introductions and apologies Present: George Reubens Richard Goode Dennis White Kirk Pickstone Julia Phillips Apologies: Mick Judd Adam Barrett John Foster Darren O'Toole	
2	Minutes of last meeting Agreed as true record but need to add that Adam Barrett is appointed Vice Chair.	Dennis White
3	HQ Maintenance No new items. Working party completed outstanding maintenance requirements. The tap in the kitchen still needs to be fixed – update next meeting MJ. Scope replacement of heaters – need a heating engineer to look at the current heaters and to advise what to replace broken ones with. GR agreed to look into this.	Mick Judd/George Reubens
4	Health and Safety GR: Purchased a sick kit £7.73. Located in leader room.	All
5	Finance Banking: minutes sent through to Richard as believed that this would give him access to telephone banking. When he went in he found that this would still not allow him to link all of the accounts. Natwest will only link one business account which means that Richard will have to log on separately for each account. View is that all accounts should be under one bank – start with George as he already banks with HSBC. George will then get Richard added. Pilot and if works look to do the same with all other accounts. Beaver accounts needs to be separated asap. Need a new account for Monday Beavers – set up with HSBC and then look to move Friday Beavers account to HSBC. Will take time to set this up, not a quick fix. George has access to Friday Beavers, Explorers and Tuesday Scouts but all of these are	Richard Goode

	<p>with Natwest so will need to be transferred over to HSBC. Need to look at opportunities for leaders using debit cards. Risk can be minimised by having a cap on spend.</p> <p>Financial update: Subscriptions are up. Friday and Wednesday Cub numbers have dropped but all other sections have had an increase in numbers. Camp expenditure of £1,338 includes the Gazebo, Sea Life Centre costs. Transport costs – using coach firm now rather than replacing mini bus. The £625 spend against the transport line includes transport to the Sea Life Centre.</p> <p>Only a month of the year left and £6,480 un-spent.</p> <p>Previous agreement to the purchase of a camping trailer. Approval of the Executive Committee Members for GR and MJ to agree trailer spec and purchase this ideally before 31 March. Cover for Richard’s role – agreed that it should not be GR it should be Chair, Vice Chair and Secretary. Need to change the names on the HSBC accounts to include Committee members. Account name for Julia will need to be Julia Peacock as all official documentation is still in maiden name.</p>	
6	<p>Subscriptions Everything up to date only one Beaver not actioned but discovered that the email address was incorrect. Leaders need to update OSM with the dates that the child is invested.</p> <p>Issue arises when children move up and are accessing both for a few weeks during transition. Dennis knows how to ensure smooth transfer of records.</p>	Dennis White
	Live Ops	
1	<p>Role Cover - Membership Secretary New Membership Secretary role – need to recruit someone to take up this role. Agreed last meeting that Julia would cover the Secretary role and would start to take minutes of meetings. Adam, Vice Chair and George shadowing Finance.</p>	Mick Judd/George Reubens
2	<p>Website Management Nothing new to report</p>	Dennis White
3	<p>General Data Protection Regulation Kirk and Julia to complete training. Copy link into google and it will work.</p>	George Reubens/Dennis White
4	<p>Camp Trailer As per discussion in finance above.</p>	Mick Judd and George Reubens

5	Signs Large sign ordered but still not delivered. Not yet paid for - £150 commitment against current balance.	George Reubens
6	Working Party Very successful. Only outstanding issue is the painting of the floor.	Mick Judd
7	Mower Darren to service it ready for the spring.	Darren O'Toole
8	Recruitment Nothing to add.	Mick Judd
9	Social Night Out Beer Keller 30 th March. Deposits to Anya by end of the month – leaders and committee members and partners.	Mick Judd
10	County funding for OSM Set up – will be an additional charge but not yet notified.	Dennis White
11	Census Dennis has completed. Just wants Mick to review it prior to submitting.	Dennis White
12	Any other Business	
	Date and time of next meeting: 13th March 2019 at 19:15 at HQ	

Circulation:

Adam Barrett

John Foster

Richard Goode

Mick Judd

Darren O'Toole

Kirk Pickstone

Julia Phillips

George Reubens

Dennis White

Leaders

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